

TELEGRAPH COVE MARINA & RV PARK (TCM) – POLICIES 2017

To our valued guests: For your safety and enjoyment, please read and comply with the following policies. Thank you.

- All vehicles must have a parking permit clearly visible on the dashboard.
- All boat trailers must have a parking permit clearly visible on the winch.
- All pets must be on leash. Please clean up after your pets. For your convenience waste bag stations are located below our office; at the boat ramp; on the boardwalk; and at the RV Park
- Quiet Hours are between 10 pm and 7 am.
- Telegraph Cove Marina will not be responsible for any loss, damage or theft of any boat or personal property while moored, parked or visiting the premises.
- You are responsible for any damages you or one of your party causes to the premises. Any damage caused will be charged directly to the guest's credit card.
- Clean water is a precious commodity. All water at the Marina and RV park is pure drinking water. Please conserve.
- Check in is 3 PM and check out is 11 AM. Please vacate on time to avoid inconveniencing guests that will be checking in. Violation of check out time will result in additional charges or removal of unit at owner's expense. No refunds will be issued for unused days or early departures.

RV PARK

- **Be aware and avoid backing into water hydrants located at each RV site.** Always use a spotter when backing into RV spaces and when opening an RV pullout.
- Do not occupy or block any other RV space without permission from TCM.
- No parking or driving over grass areas without prior permission from TCM.
- Do not move any picnic tables from the cement pad.
- **Be fire safe at all times!** When using the fire pits, use the fire screens.
- RV Park rates are based on one RV, tent, camper or trailer per site. Additional sleeping tent is \$12/night.

MARINA

- Use and occupy marina floats at your own risk.
- Vessels including bow sprit, motors and other attachments must fit **entirely** within the assigned slip.
- Park only in your assigned slip.
- **No smoking is allowed on the boardwalk or marina floats.**
- **Observe safety at all times!** Children must wear life jackets on the floats and be under the constant supervision of an adult.
- Fish cleaning stations are provided at the end of A, B and C docks. Please clean up after use. Do not clean fish in unauthorized locations.

RESERVATIONS & CANCELLATION POLICY

A deposit of 50% of the booking before tax is due at the time a reservation is made and is non-refundable. The entire cost of the booking will be charged if cancellation is made less than 15 days prior to scheduled check-in. **July and August bookings are charged in full at time of reservation and are non-changeable/non-refundable.**

Privacy Commitment

We collect your contact information when you register to stay with us. We will not, at any time, offer your personal information for sale or trade, or disclose your information to any other persons, unless required to do so by law. All information will be stored securely. If stored electronically, the information will be protected and accessed only by authorized personnel. By providing personal information to TCM, you are consenting to the purpose set out above. At your written request, subject to applicable law, we will limit or delete your personal information from our records. Please refer questions to our managing director. ~~~